



# Maraeroa School Enrolment Form

Admin:...../.....
NSN:.....

### DETAILS:

Name .....	Boy / Girl
Surname	First Name(s) ( <i>Underline name used</i> )
.....	.....
Preferred Surname	Preferred First Name
Date of Birth ...../...../.....	Other children at Maraeroa School.....

### ETHNICITY:

Country of Birth (Child) .....	Date of Entry to New Zealand .....
Ethnic Group* .....	Language spoken at home.....
*If Maori, name Iwi affiliation (if known) .....	Region .....

### PARENTS/LEGAL GUARDIANS/IMMEDIATE CAREGIVERS:

Name.....	Name .....
Relationship to Child .....	Relationship to Child.....
Address .....	Address .....
Country of Birth .....	Country of Birth .....
<i>(If other than New Zealand please bring passport)</i>	<i>(If other than New Zealand please bring passport)</i>
Home Phone .....	Home Phone .....
Work Phone .....	Work Phone .....
Cell Phone .....	Cell Phone .....
Contact email .....	Contact email .....
Occupation .....	Occupation .....
Living with both parents / Mother / Father / Other .....	

### EMERGENCY CONTACT (someone who does not live at the same house):

Name:.....Relationship:.....Phone:.....

Address:.....

### PREVIOUS SCHOOL:.....Current Year Level .....

Preschool .....

**(both of the above required for all Year 1 children)**

Comments.....

Date First Started School .....

Country First Started School .....

Starting Date at Maraeroa School.....

- Please bring the following with you when you start:**

  - Birth Certificate or Passport (Child)
  - Passport (Parent)
  - Immunisation Certificate

**PRE-SCHOOL EDUCATION:**

Please note all child care services used in the last six months prior to starting school:

Type of pre-school/s attended:.....

Number of hours attended per week:.....Attended regularly.....months/years

**HEALTH:**

Doctor .....@.....Phone:.....  
(Practice/Health Centre)

B4 School Check completed: Yes/No

Health Problems/Allergies/Medication that we need to be aware of:.....

Immunization certificate: Yes/No

**CONSENTS:**

1. I consent to the following agencies being involved in the care and welfare of my child:

\*Ear Van/Hearing

\*Vision checks

\*Dental Therapist

\*Public Health Nurse

\*Family/Whanau Support Worker (Class or group activities and playground interactions)

In case of emergency I give the Principal or delegate full consent to act on my behalf for the benefit and safety of my child. For example: Medical - if parents/caregivers are not contactable; Earthquake, Fire, Flood.

2. I give permission for the school to administer Panadol to my child without needing to contact me first. If a child is given Panadol this will be recorded in the medical room log book and parents informed.

Religious/cultural sensitivity:.....

Name & date of birth of pre-schoolers:.....

Signature of Parent/caregiver:.....Date:.....

**Privacy Statement:**

The information on this form is collected to form part of the essential information the school holds on your child. The information collected will be used by the school for the following purposes: enrolling your child at school, assessing the education needs of your child and ensuring that education services and resources in respect of your child are provided to the school.

The records made from this information may be viewed on request at the school. The information collected may be disclosed to education and health sector agencies in accordance with the principles of the Privacy Act. Except with your specific authorization, it will not be disclosed to any other person or agency unless such disclosure is authorized or required by law.

**OFFICE USE ONLY:**

Admission No:

Immunization Certificate Sighted:

Yes	No
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Fully Immunized:

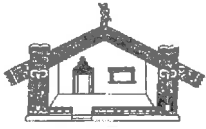
Yes	No
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ENROL:

Copy taken of B/Cert or Passport:

Yes	No
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ESOL:



## MARAEROA SCHOOL

### 2. INTERNET POLICY - Students - 2019

#### **RATIONALE:**

To promote and ensure the safety of students when using the Internet.

#### **PURPOSE:**

1. To provide internet access so that all students can:
  - (a) Become effective and safe users of the Internet;
  - (b) Extend their awareness and knowledge of the Internet;
  - (c) Become responsible, independent users of the Internet.
2. To enable students to share their work on the Internet and the Intranet with a wider audience.
3. To encourage the student to be part of and participate in the school community and to promote the school in the wider community.

#### **GUIDELINES:**

1. All students will be supervised by a teacher when using the Internet.
2. Internet User Agreement will be signed by students, and Parents/caregivers.
3. Use of the Internet by the students will be for educational purposes only.
4. Students will have a signed permission of Parents/caregivers before using the internet.
5. The school will publish material only on its website or Ministry of Education approved sites.
6. The school will identify students on the websites by their first name and year at school.
7. The school will not publish images or students' work without the written authorisation from the students' legal guardians.
8. The school acknowledges that it cannot control who accesses the website on which students' images or material is published or the copying, by visitors to these websites, of images of the student and their work.
9. The school will not publish material online that may defame anyone, be objectionable from a human rights point of view, be obscene, or infringe the copyright of third parties. All the student material published online will be subject to an auditing process.
10. The school has a designated privacy officer who is available to answer any enquiries from parents or students about the operation of the school's policy for the online publication of student images or work.

The school's Privacy Officer is the Principal.

Approved by the Maraeroa School Board of Trustees:

April 2016

Signed by the Board chair  
Review schedule: Triennially

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**Community: Internet User Agreement:**

Anyone from the community who uses the computers.

I understand that:

- I must abide by the school Internet Policy;
- I am not allowed to access any material through the Internet that is offensive;
- I will not download any material that there is a charge for.

**Signed:**.....

**Date:**.....

**Parents Internet Agreement:**

- I have read Maraeroa School's Internet policy and understand that my child..... is responsible for using the computer and the internet as outlined in the policy.
- I understand that while the school will do its best to keep my child safe when using the Internet, it is the responsibility of my child to follow the rules.
- I give / do not give my permission for the school to publish my child's image or work on the School's website or Ministry of Education approved sites.
- My child is not allowed to access following site/s that I consider to be inappropriate.

**Signed:**.....

**Date:**.....

**Student Computer and Internet Agreement:**

I understand that:

- I must use the Internet for educational purposes only.
- I will not log into any programme as the administrator
- If I accidentally find out any passwords I will inform the teacher
- I may only use the Internet when a teacher is supervising me.
- I am not allowed to access material through the Internet that is offensive or against school rules.
- If I feel uncomfortable or confused about any information I have accessed, I will tell a teacher.
- The school will do its best to keep me safe while I am using the Internet.
- I need my parents/caregivers permission to use the Internet at school.
- I will not give out my name or any personal information about me to any site on the Internet.
- If I break any of these rules I will lose the right to use the computer for a specified time.

**Signed:**.....

**Date:**.....



# Maraeroa School

2019

## APPROVAL FORM LOCAL AREA

Dear Parents/caregivers,

Throughout the year classes are required to make local visits, to the Cannons Creek Library, swimming pool, parks and shops etc. These visits are part of the classroom programme. We would like you to sign the permission slip below to prevent us having to request permission each time. Please note this permission is for the immediate local area only.

I give permission for my child ..... to participate in local trips.

Parents signature: .....

Parents Name:.....

Date:.....

## APPROVAL FOR PUBLISHING PHOTOS



We love to gather photos showing different aspects of our children's learning. Sometimes we may wish to publish these photos E.g in School and local pre-schools newsletters, community and city papers, and from time to time sponsors newsletters.

Please complete the permission slips.

I give permission for my child ..... to have their photo published online - e.g class blogs, school website.

Parents signature: .....

Parents Name:.....

Date:.....

I give permission for my child ..... to have their photo published in print media.

Parents signature: .....

Parents Name:.....

Date:.....



Maraeroa School

My child is.....

Talents & skills my child have are:

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.....  
.....

I feel my child needs support in:

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.....  
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My dreams for my child are:

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My child dreams of being.....

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This is what I do to help my child learn best .....

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Help us to get us to know your child better by filling in this form. Thank you.